



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



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Office Order

The Project has hired Rolta India Limited to design, develop and support in implementation of Decision Support System (DSS). They have been onboard since October 2013 and till date a considerable progress has been made in the development of solution and we are in the verge of starting of User Acceptance Testing. The plan is to roll out the MIS from 23rd June,14 . So, to support the SPMU in the operationalization of MIS, task force has to be formed at State and District level.

The State Task force will coordinate with the thematic heads and Districts in generating information /data which is the pre-requisite before the rolling out. The State Task force will also follow up with the Districts and provide all the necessary support required by the Districts and blocks in the operationalization of the MIS before Sep, 14. Thus to facilitate the process a task force at the SPMU level is formed comprising of the following members headed by SPM – M&E:

- Mr. Sudhanshu Pathak – Manager M&E, Patna
- Mr. Kush – Manager M & E, Jamui
- Mr. Prabhat Ranjan- Manager M & E , Saharsa
- Ms. Archana Chandola – Young Professional, SPMU

The key duty of task force would be:

- Co-ordinate with State Team to support all development related issues.
- Co-ordinate within JEEVIKA and provide data to Rolta, as and when required.
- Support the team during testing.
- Implementation and Roll-out of DSS in all the districts.
- Any other related task as and when required.

The above mentioned staffs are hereby deputed at SPMU for six month with immediate effect which may be further extended till Mar 2015 depending upon the requirement. The outstation staff would be eligible for TA/DA for a maximum of 7 days during their transition.

At the district level a District task force has been formed which will be headed by DPM. The composition of team members is given below:

BRLP Districts Gaya, Muzaffarpur, Nalanda, Madhubani, Purnia, Khagaria	Kosi Region Saharsa, Supaul & Madhepura	Other than BRLP & Kosi Region
Training Manager/ In-charge	Training Manager/ Incharge	Training officer
Community Finance / MF Manager	Community Finance / MF Manager	Any two Managers
M&E Manager	M&E Manager/ Comm Manager if M&E Manager not available	
Young Professional completed 2 years of service	Young Professional completed 2 years of service	

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The key duty of the task force would be:

- Coordinate with thematic Managers and BPMs in operationalization of the MIS in the District.
- Conduct Weekly meeting and minutise the progress and challenges on every Saturday.
- Coordinate with the State Task force and provide information required for the updation of MIS.
- Assess and provide the infrastructure level requirement of districts and blocks for successful roll-out of DSS.
- Any other related task as and when required.

All the DPMs / In-charge DPMs are instructed to release the above mentioned staff with immediate effect and form the task force at the District level before 15th May,14 with a copy to State Task force.

The thematic heads are instructed to form a spearhead team to operationalize their concern theme MIS before the above mentioned date.

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9/5/14

(Laxami Prasad Chauhan)

Addl. CEO, BRLPS cum SRLM

Copy to

1. CEO, Director, OSD, CFO, AO
2. All PC/SPMs/ SFMs/PMs/AFMs
3. All DPMs/In-Charge
4. IT Section
5. Concerned File